



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**JANUARY 9, 2020**  
**EOC BUILDING – 65 HIGH STREET**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President, Ms. Christine Monterosso, Vice President, Mr. Carlo Prinzo and Ms. Regina Rule Trustee

Ms. Ann Marie Curd, Trustee arrived at 8:45 p.m.

**MEMBERS OF THE BOARD ABSENT:** NONE

**STUDENT DELEGATE PRESENT:** Sydney Ginsburg

**ADMINISTRATIVE STAFF PRESENT:** Dr. Vincent Butera, Superintendent; Rosemary Johnson, Deputy Superintendent for Business and Operations; Dr. Jean Kendall, Assistant Superintendent for Personnel; Dr. Gaurav Passi, Assistant Superintendent for Curriculum and Instruction; Allison Rushforth, Executive Director of District Special Education Programs and Pupil Personnel Services; Dr. Joy-Anne D’Anca, Director, Guidance and Counseling Services; Dr. Sean Adcroft, District Director of Instructional Technology and Library Media Centers; Dr. Rebecca Chowske, District Coordinator of English; Laurie Lauria, District Coordinator of World Languages

**CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule - YES

**MOTION APPROVED:** 4-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session to discuss personnel matters.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session to discuss personnel matters.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule - YES

**MOTION APPROVED:** 4-0

7:39 p.m. There were several community members present for the recognition portion of the meeting

**A. Student/Staff Recognition**William A. Shine Awards*(Special Guest Dr. William A. Shine)*

Alize James

Margarita Leonard

Presentation of Maggie Award

The Holweger Family

The Weisberg Family

**B. Approval of Minutes**

**MOTION:** The Board of Education hereby approves the minutes of the December 19, 2019 Regular Board of Education Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule - YES

**MOTION APPROVED:** 4-0

**C. Superintendent's Report****D. Student Delegate's Report****E. Presentation**

Teachers College Reading Project – Dr. Chowske

**F. Policy Review**

<b>Second Read</b>	
4325.2	Academic Integrity
4531	Field Trips and Excursions
<b>Second Read and Proposed Deletion</b>	
4325.2R	Academic Integrity (will be combined into policy)
4531R	Field Trips and Excursions Regulation(will be combined into policy)

**G. Board Discussion and Committee Reports**

1. Audit Committee – Carlo Prinzo
2. CAC Finance – Carlo Prinzo
3. MAAC – Pat Aitken and Indians Rock (Athletics)
4. School Community Association (SCA) - Pat Aitken
5. Tower Foundation – Ann Marie Curd
6. PASE (Special Education)
7. CASA - Christine Monterosso

## H. **Personnel** - (Enclosures)

**Appointments** (13) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule A-13, Appointments

**Leaves of Absence** (5) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule L-10, Leaves of Absence

**Settings of Salary** (3) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule S-12, Settings of Salary

**Terminations** (3) (As per MEA & MESPA Agreements) The Board of Education of the Manhasset UFSD hereby approves Schedule T-12, Terminations

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

## I. **Consent Agenda**

### 1. **CSE/CPSE/Section 504 Minutes** (Enclosure)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated January 9, 2020.

### 2. **Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Assistant Superintendent Passi and approved by the Superintendent and the Business Official. These requests are on file in Central Office and available for review, if requested.

### 3. **Approval of a Special Education Services Agreement** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute a Special Education Service Agreement with the Glen Cove City School District in accordance with the IEP of a special education student for the 2019-2020 school year.

### 4. **Approval of Warrant and Wire Reports for the Periods Ended October and November 2019** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Reports for the periods ended October and November 2019.

5. **Surplus Computer Equipment** (Enclosure)

**MOTION:** In keeping with the District's commitment to a five year rotation cycle on computer and equipment, The Board of Education hereby declares the attached list of computers and equipment as surplus and approves its removal.

6. **Approval of Memorandum of Understanding with Chester Security** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District hereby approves the Memorandum of Understanding with Chester Security in accordance with New York State Education Law §2801-a effective July 1, 2019 to June 30, 2020, and authorizes the Board President to execute said Memorandum of Understanding on behalf of the Board.

7. **Treasurer's Financial Report November 2019** (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balance
5. Revenue Status Report
6. Appropriation Status Report

**MOTION:** The Board of Education hereby unanimously approves the consent agenda.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

J. **Upcoming Items of Interest**

**Upcoming Board of Education Meetings**

Date	Day	Meeting	Presentation	Location	Time
<b>January</b>					
22	Wednesday	Board Meeting	Social Emotional Learning and Responsive Classroom	District Office	8:00 pm
<b>February</b>					
6	Thursday	Board Meeting	STEM	District Office	8:00 pm
27	Thursday	Board Meeting	Fund Balance Presentation	District Office	8:00 pm
<b>March</b>					
12	Thursday	Board Meeting	Budget Workshop & Budget Presentation	District Office	8:00 pm
26	Thursday	Board Meeting	APPR and Modern Teacher Informal Budget Hearing	Shelter Rock School	8:00 pm

## Upcoming Board of Education Policy Committee Meetings - All at District Office

Date	Day	Time
<b>January</b>		
10	Friday	11:00 am
17	Friday	8:30 am
31	Friday	8:30 am
<b>February</b>		
7	Friday	8:30 am
28	Friday	8:30 am
<b>March</b>		
13	Friday	11:00 am
20	Friday	8:30 am
27	Friday	8:30 am

### K. Public Comment

On motion duly made at 9:56 p.m., the Board adjourned the Regular Meeting.

**MOTION:** The Board of Education hereby adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Mr. Prinzo, Ms. Rule, Ms. Curd - YES

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen,  
District Clerk